

TO: Counsel of Record in Civil Superior Cases Pending in Wilson County  
FROM: L. Lamont Wiggins, Senior Resident Superior Court Judge  
SUBJECT: **Civil Status Reports Due**

A scheduling Calendar Conference has been set at the Edgecombe County Courthouse, 301 St Andrew Street, Tarboro, NC 278886, in the Superior Courtroom (2<sup>nd</sup> floor) on Thursday, November 30, 2023 at 11:00 a.m. A calendar of pending cases, a schedule of Edgecombe County Civil session for Fall 2023 and a Civil Case Status Report form may be found as an attachment. If your case currently has a trial date, I strongly encourage you to attempt to settle your case before your trial date. If your case has a trial date in November or December and you are certain that your case will not be ready for trial, please indicate that under the “Comments” section on the status report form. It is very important that you inform the court in advance if you know your case will not be ready for trial and you wish to request a continuance. In addition, if your case is closed or has been removed to another court, please provide details regarding the disposition of your case under the “Comments” section on the status report form.

**The presence of counsel at the conference is not required.** If counsel cannot be present, he or she should confer with opposing counsel and return a report of the status of the case to the Trial Court Coordinator by email attachment in PDF format to [Kimberley.J.Hines@nccourts.org](mailto:Kimberley.J.Hines@nccourts.org) or by mail to Trial Court Coordinator, Post Office Box 2445, Wilson NC 27894-2445 by November 17, 2023. It will be necessary to confer as the report shall be signed by counsel for all parties.

Those who choose not to attend nor submit a report will have their case set for trial on a date determined by the Senior Resident Judge. Please note that the court will try to accommodate the date for which counsel makes a timely request; however, it is not possible to accommodate every request. Therefore, it is the responsibility of counsel to check the [www.nccourts.org](http://www.nccourts.org) website to confirm the date of his or her case that is listed on the scheduling calendar.